

Arthur L. Allen Tennis Center Policies & Procedures

1. **Arthur Allen Tennis Memberships are not pro-rated and expire 1 year from date of purchase.**
2. The pro shop opens Monday – Saturday at 8:00am and closes at 7:00pm, Sunday from 8:00am – 12:00pm. Tennis courts are open for play between 8:00am and 9:00pm daily.
3. The Director or professional staff member will determine the playability of the courts. Members shall not attempt to dry or correct the physical conditions of the courts at any time. **League play will have priority for first available courts.** Court maintenance is done weekdays between the hours of 6:00-8:00am and 12:30-2:30pm and on weekends and holidays between the hours of 6:00-8:00am. Courts may be closed at the discretion of the professional staff for scheduled or emergency court maintenance.
4. One hour and a half court times are available for play between 8:00am and 7:30pm.
5. Reservations may be made in advance by Members as early as two days in advance by the following:
 - a. Calling the reservation line 213-3050 between 7:30-8:00am.
 - b. Calling 213-3060 after 8:00am or in person during tennis shop hours.
6. A Member will be restricted to reserving one court only, per day. **The same player(s) or Member(s) cannot reserve, hold a reservation or play on consecutive court times.** Once a Member's court time is complete, they may sign up for the next available court on a first come, first serve basis by request in tennis pro shop. Based on availability and circumstance, the professional staff's discretion will prevail.
7. Court numerical assignments may be changed at the discretion of the professional staff to coordinate member groups reserving two or more courts.
8. **All Members must register for their court by signing in (include full name) at the pro shop.**
9. Members will be responsible for the proper registration and fee payment of any guest(s) before play begins.
10. Proper tennis apparel and proper tennis shoes are required. Shirts must be worn at all times.
11. The teaching courts are available only at the discretion of the Tennis Director or professional staff.
12. Planned programs, special events and tournaments are scheduled in advance and have court priority. See annual calendar of scheduled events to avoid conflicts.
13. The 38th Annual City Tournament takes place during May 2007. Match play takes precedence over member play and dependability of court reservations is limited. We will do our best to try to accommodate everyone and minimize conflicts.
14. USTA rules and code of conduct apply to all events, programs and at all City of Naples Tennis Facilities.
15. Penalties and/or suspension of Membership may be assessed for failure to comply with rules.